

**AUSTIN MUNICIPAL COURT COMMUNITY SERVICE ROSTER – ADULT 2011\*1st**

AGENCY	ADDRESS	AGE REQMT	CONTACT	PHONE	DUTIES	HOURS OF OPERATION
<b>(SOUTH AUSTIN)</b>						
Mainspring Schools. – <b>SOUTH TRAFFIC TICKET ONLY</b>	1100 W. Live Oak	17 & older	Anthony Pyatt	442-2301	Organize and disinfect toys and work in the kitchen.	M-F 7:30a –5:30p 8a-1p (kitchen works)
Mary Lee Foundation- <b>NO SEX OFFENDERS, OR THEFT</b>	1339 Lamar Square Dr	17 & older	Sharon Hammers	443-5777	Office help, landscape and building maintenance, light cleaning and litter pickup	M-F 8:00a-5:00p
<b>MADD State Office</b> -Alcohol related charges only.	3910 S. IH-35 #225	17 & older	Toni Logan	445-4976 X-221	General office work, physical labor	M-F 9:00a – 5:00p
Avance` Austin (criminal history check)*	4818 E. Ben White #205	18 & older	Isabel Rios	326-9335	Gen. office, child care, teachers aide (w/h.s. degree or GED),data entry, TB test mandatory	M-F – 9:00a-5:00p Sometime Sat
Capital Area Easter Seals	315 E. Saint Elmo	18 & older	Isabel Lopez VeronicaSandoval	440-7819	Litter pickup, cut weeds w/weed eater, haul brush	M-F 7:00a-4:00p For Sat please call
Capital Area Food Bank (2 hour orientation required) (NO ASSAULT) Mininum 60hrs CSR	8201 S. Congress	18 & older	Iris Graebner	684-2140	Fill & load orders, receive donations, cleaning	M-F 8:00a-5:00p TH 6p-8:30p to 9:00p Sat 9:00a-4:00p
Travis County Rural Community Centers: <b>NO THEFT, NO ASSAULT OR DRUG RELATE OFFENDERS</b>	3518 FM973 South, Del Valle (78617)	17 & older	Ross Stephens	247-4407	Reception, Clerical, Cleaning, yard, pantry, clothes closet	M-F 8:00a-5:00p
Café&Coffee House at Ventana del Soul (NO SMOKING)	1834 East Oltorf	17 & older	C. Fleming	707-7447 X-204	Prepare gourmet sandwiches and espresso coffees, clean, mop, and sweep food areas, sort and organize books and magazines. Care for water plants. General maintenance, lite yard work.	M-F 7:00a-3:00p
Full Circle Services (NO SEXUAL OFFENDERS)	P.O. Box 40369 (Call for Location)	17 & older	Ken Johnson	452-1600	Light warehouse, Office works and Electronic recycling..	M-F 7:30a-4:00p Sometime weekend
Lady Bird Johnson Wildflower Center (No Theft and No Assault)	4801 La Crosse Ave. www.wildflower.org/communityservices	17& older	Carrie McDonald	232-0102	Outdoor labor, weeding, watering, planting, mulching, children's educational program	T-F 8:30a-12:00p Sat & Sun. 9:00a-1:00p
Hola America	1017 FM620 South #200	17 & older	Sully Perez	788-0438	Data entry, Computer Assistance, Customer Service, Clerical, mail outs, janitorial/cleaning,, classroom assistance.	M-F 8:00a-10:00p
<b>(EAST AUSTIN)</b>						
The Wright House Wellness Center (NO THEFT, NO ASSAULT, NO BATTERY) (Must complete a volunteer orientation). They are held every 3 <sup>rd</sup> Wed each month from 6-9p	8101 Cameron #105	17 & older	Bincetta Green	236-8901	Filing, reception, lifting (no more 50lbs) bagging groceries, data entry.	M-F 9:00a-5:30p
Caritas (Soup Kitchen)	505 E. 7 <sup>th</sup> Street	17 & older	Tanya Greenough Irma Galarza Velda Melendez	479-4610 X-131	Wash dishes, clean kitchen & dining room, yardwork	M-F 8:00a – 1:00p
Habitat for humanity Restore (East), no sex offenders, no theft, no burglary, no terroristic threat and no assault offenders.	310 Cornal St, suit 310	17 & older	Robin Kamperman	472-8788	Customer Service, answer questions, selling, loading, unloading, stocking building materials, deconstruction, taking down cabinets and doors, remove mortar off bricks.	M-F 9:00a-6:00p Sat 8:00a-5:00p
SafeHaven-Austin Mental Health (ACCESS) NO THEFT	5307 E. Riverside Dr	17 & older	Rudy Zapata	478-5644	Washing dishes, mopping floors, sweeping outside	M-F 8:00a-5:00p
Travis County Rural Community Centers: <b>NO THEFT</b>	600 W. Carrie Manor Street, Manor, TX (78653)	17 & older	IH Vasquez	272-5561	Reception, clerical, cleaning, yard, pantry, clothes closet	M-F 8:00a-5:00p
Project Schoolhouse (No Sex Offenders, No violent crime, NO Theft)	618 C Tillery	17 & older	Thomas Barker	853-9565	Presorting books, opening & cutting down boxes, clean up of work station.	M-F 9a-4p Occasional Saturday

**Revesradultroster**

**2011\*1st**

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<b>(NORTH AUSTIN)</b>						
<b>Project Transitions, Inc.—NO DRUG, NO SEX OFFENSES, NO ASSAULTS, OR VIOLENT CRIMES, NO THEFT.</b>	7101 B. Woodrow Ln M-F 9a-5p 4902 Burnet Rd M-Sat10a-7p	17 & older	Elaine Holton	454-8646 X-104	Routine administrative tasks (data input, stuffing envelopes, etc. Light maintenance (painting, helping with minor repairs) Helping with fundraising events (decorating, loading/unloading)	1.5 hour orientation is required prior to performing any CSR only for 4902 Burnet Rd
Refugee Services of Texas	7801 N. Lamar F20	17 & older	Christie Wright	472-9472	Sorting donations, moving furniture, answering phones and data entry, general office duties, office cleaning.	M-F 8:30a-4:30p
<b>Travis County Rural Community Centers (NO THEFT)</b>	15822 Foot Hill Farms Loop	17 & older	Dennis Chapman	251-4168	Reception, clerical, cleaning, yard, pantry, clothes closet	M-F 8:00a-5:00p
<b>Y.M.C.A. Austin (NO THEFT)</b>	9616 N. Lamar Ste. 130	17 & older	David Chambers	973-9622	Housekeeping, office, greet members, assist with repairs	M-F 6:00a-10:00p Sat 8:00a-7:00p Sun 1:00-7:00p
<b>The Abundant Life Network NO SEX OFFENDERS</b>	1406 Waller st 7605 Cameron Rd	17 & older	Irma Garcia Savitri saidana	680-5847	Landscaping, maintenace, telephone work, office work, housekeeping. Carpentry work, unloading vehicles, computer work and phone work.	M-F 9:00a-7:00p Sat 9:00-2:00
<b>Texas State Library-Talking Books (No Assault, Theft, Buglury, sex or terrorist offenders)</b>	4400 B Shoal Creek Blvd	17 & older	Guffie Robinson	452-7306	May include inspection of audio cassette books, books to be shipped, shelving, arranging hampers, cleaning cassette, warehouse conditions.	M-F8:00a-5:00p
<b>Next To New Resale Shop (NO THEFT, NO ASSAULT NO SEX OR NO DRUG OFFENDERS)</b>	5435 Burnet Rd	17 & older	Jane Calhoun	459-1288	Carry out, tagging merchandise with proper price tags, sales.	M-F 10:00a-4:00p Sat 10:00a-5:00p
<b>Sustainable Food Center (NO THEFT, NO ASSAULT, NO SEX OR DRUG OFFENDERS)</b>	1106 clayton ln 480W	17 & older	Rebecca Saltsman	236-0074 X-114	Help created less trash in Austin	Wed 3:00p-7:00p Sat9:00a-1:00p
<b>Forgotten Friend Rescue (No sexual abuse, or animal cruelty)</b>	25025 Bingham Creek Leander, Texas 78641	17 & older	Deborah Ullrich	515-0722 Call between 10a-7p	Helping to care for rescued dogs, clearing brush, small repairs, possible building of new structures, building fences	7 days, hours vary
<b>Travis Co. Criminal Justice Planning (No violent offenses, sex offenders or theft)</b>	5501 Airport Blvd	21 & older	Mary E. Moran	854-6497	Data entry –access software; sending out letters, job fairs; calling employers; working directly with offender workforce development program; helping make packets for orientations.	M-F8:00a-5:00p
<b>North Austin Foundation (No Sex Offenders)</b>	1000 Prairie Trail	25 & older	Vicki Cody	339-8746	Cleaning, clerical/office duties, answering phones, providing for the needs of our clients and visitor.	M-F 9:00a-5:00p
<b>St. Louis Parish Social Ministries (No Sex offenders&amp;Aggravated)</b>	7601 Burnet Road	17 & older	Bea Dela Rosa	454-0384 X-199	Re-package produce or food, restore food shelves, make sandwich,, restore food and household products.	M-F 8a-6p Sat 8:15a-11:30a or 7:30a-9:30a
<b>(WEST AUSTIN)</b>						
<b>7Central Austin Youth League (No Theft, or Sexual Assault or Battery)</b>	2201 Riverview Street www.league lineup.com/cayl	17 & older	Alex Serna	585-9502	Groundskeeping, pick up trash, score keep.	M-F12p-9p

<b>Cristo Rey /La Fuente (No Sex Offenders)</b>	2208 E. 2 nd	17 thr 25	Michele Rodriguez	477-1099	Cleaning, moving furniture, working pantry, filing, janitor, yard work, answer phones	M-F 8:00a-5:00p
<b>Y.M.C.A. of Austin (NO THEFT)</b>	5315 Ed Bluestein	17 & older	Darrell or Bill	933-9622	Sweep, clean windows & equipment, pick up trashes inside and outside, vacuum swimming pools, clean restrooms & lockers.	T-F 11:00a-2:00p Sat 8:00a-12:00p
<b>American Civil Liberties Union (No Restrictions)</b>	611 S. Congress # 320	17 & older	Victor Cornell	478-7300 X100	General office work.	M-F 8:00a-5:00p
<b>Texas Civil Rights Project NO THEFT</b>	1405 Montopolis Dr.	17 & older	Amanda Hill	474-5073 X102	Clerical, Office work, yard work, and cleaning work	M-F 9:00a-5:00p
<b>Downtown Austin Community Court (NO SEX OFFENDERS)</b>  <b>(YOU MUST COME IN IN PERSON. BRING ALL COURT DOCUMENTATIONS AND A PICTURE ID)</b>	719 E. 6 <sup>th</sup> Street	17 & older	Case Manager	None	Landscaping, graffiti abatement, litter abatement, outdoor beautification projects *Dress for the weather *No short or sandals	M,T,W, Sat and Sun (Rain or Shine)
<b>La FUENTE Learning Center (No theft, sexual abuse, violent or drug).</b>	758 Springdale	17 & older	Kathy Vasquez	577-1147 426-3715	Clean office area, arrange bookcases, clean dry eraser boards, inventory. If they have computer skills will have them make list of books. If they have computer skills have them assist volunteer teachers in our Spanish literacy program on Tuesday evenings.	Call for hours
<b>Ecology Action Of Texas (NO SEX OFFENDERS)</b>	707 E. 9 <sup>th</sup> Street	17 & older	John Clement	322-0000	Loading baler. Sweep the premises, Sort materials. Unload vehicles. Lifting over 50lbs.	M-Sun 9:00a-5:00p
<b>Imagine Art (NO THEFT, NO SEX OFFENDERS)</b>	2830 Real Street	17 & older	Mike Wall	448-1840	General cleaning, Office works and Studio support.	M-F 9:00a-4:00p
<b>Rude Mechanicals Theatre Collective</b>	2211 A Hidalgo Street	17 & older	Thomas Graves	476-7833	Organizing, cleaning, sorting inventory (hardware, tools, costumes, props, lights and AV equipment), data entry, office work, occasionally we need plumbing and construction	M-W 9:30a-5:00p Sat 10:30a-6:00p
<b>Fire Fighters' Pension Commission (NO THEFT OR FINANCIAL OFFENSE)</b>	P.O. BOX 12577 (Central) Call for Location	17 & older	Larry Thomas	936-3372	Light administration, clerical and data entry support	M-F 8:00a-5:00p Other hours possible
<b>Greater East Austin Youth Association (NO CRIMES AGAINST CHILDREN OR SEX OFFENDERS)</b>	1400 Alexander OR 2800 E. 12 <sup>th</sup> Street	17 & older	Lee W. Dawson Jr	496-8866	Pick up trash, cleaning sports equipment, holding yard marker for football games, marking baseball and football fields, and restoring equipment.	M-F 8:00a-8:00p Sat 8:00a-5:00p Sun by appointment only
<b>Pump Project Art Complex (NO THEFT, NO VIOLENT OFFENDERS)</b>	702 -A Shady Ln	17 & older	Joshua Green Debra Broz	351-8571	Skilled in trade labor-ie. Plumbing, electricitians, carpenters, dry walling and others.	M-F 10:00a-5:00p Sat 12:00p-6:00p
<b>Austin Resource Center for the Homeless (ARCH) (None Restrictions)</b>	500 East 7 <sup>th</sup> Street	17 & older	James Puckett	305-4105	Cleaning the shelter.	M-Sun 7:00a-6:00p
<b>The New S.H.I.R.E Institute</b>	21707 Hogeye Rd Manor, Texas 78653	17 & older	Braden DeLonay	(973)896- 9140	Volunteer work is manual labor, digging trenches, building structures, tending gardens and crops.	M-F 10:00a-5:00p Sat 11:00a-4:00p
<b>Esquela Montessori de Montopolis</b>	2013 Montopolis Dr	17 & older	Ramonica Williams	385-4879	Cleaning inside & outside school (grounds, sand), fix broken objects.	M-F 7:30a-6:00p Weekend special duties



**City of Austin Municipal Court**  
700 E. 7<sup>th</sup> Street ~ Austin, TX 78701

**COMMUNITY SERVICE RULES**

While working on the community service project, I will:

- Contact the Agency I choose (from the roster) to arrange community service as soon as possible;
- Arrive on time;
- Obey the site supervisor;
- Not leave the worksite without permission;
- Not carry any sort of weapon;
- Not use abusive language;
- Not deliberately destroy or deface any tools or property;
- Never accept any tips or cash from anyone in association with my community service;
- Wear appropriate clothing to work;
- Apply for authorization for extension of time (if needed), at Mitigation Court (Monday thru Thursday 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:45 p.m.);
- If needed contact the Municipal Court CSR Coordinator Monday - Friday from 8:00 a.m. - 2:00 p.m. at 974-4841.

Finally, I understand that failure to follow these rules will result in a warrant being issued for my arrest and may cause me to be sent back to Austin Municipal Court for resentencing.

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**REGLAMENTO PARA SERVICIO A LA COMUNIDAD**

Mientras trabaje en el proyecto de servicio a la comunidad, Yo:

- Me pondré en contacto con la agencia que yo escoja (de la lista) lo mas pronto posible para programar el servicio a la comunidad;
- Llegaré a tiempo;
- Obedeceré al supervisor del lugar;
- No me iré del lugar de trabajo sin permiso;
- No portaré armas de ninguna clase;
- No usaré lenguaje abusivo;
- No destruiré o dañaré herramientas o propiedad en forma deliberada;
- No aceptaré nunca propinas o dinero de parte de cualquier persona relacionada con mi servicio a la comunidad;
- Vestiré ropa adecuada para el trabajo;
- Solicitaré una autorización para recibir una extensión de tiempo (si fuera necesario) en la Corte de Mitigación (lunes a jueves de 8:30a.m a 11:00a.m y 1:30p.m a 3:45p.m.);
- Me pondré en contacto con la coordinadora de servicio a la comunidad al 974-4841 si por alguna razón la Agencia a la cual me asignaron no puede aceptarme a tiempo para completar mis horas requeridas.

Por último, comprendo que el no obedecer estas reglas tendrá como resultado que se emita una orden para mi arresto y podría causar que se me lleve a la Corte Municipal de Austin para la reimposicion de mi condena.